

**Barnet and Southgate College Corporation
Quality of Teaching & Student Experience Committee meeting
held on 12th January 2026
At 17:30 on Teams**

Present: Jenny Jarvis, Chair
Mark Taylor
Amy de Campos
Tulay Rashid-Grant
Neil Coker, CEO and Principal

In attendance: Maxine Bagshaw, Director of Governance
Kam Nandra, Interim Deputy Principal: Curriculum and Quality
Torcato Coutinho, Director of Teaching & Learning and Quality
Chalene Scott, DSL (until 6pm)
Tracey McIntosh, Deputy Principal (from 6pm)

Item	Description	Action
1	Preliminary items i) Apologies for absence Apologies for absence were received from Fitwi Kebede, Staff Governor. Chair welcomed everyone to the meeting, particularly Kam Nandra, and round table introductions were made. ii) Declarations of interest No specific declarations were made and standing declarations were noted. iii) Notification of urgent business Chair confirmed that no matters had been raised in advance of the meeting.	
2	Minutes of the previous meeting Committee reviewed the minutes of the meeting held on 24th November 2025 and it was agreed that they were an accurate record.	

	AGREED: to approve the minutes of the meeting held on 24th November 2025. There were no matters arising and committee was happy to note the content of the actions tracking table.	
3	Safeguarding Report (Autumn Term 2025/26) Key matters highlighted were: • Recent legislative updates requiring review of existing safeguarding processes. • Development of a comprehensive safeguarding action plan (74% actions compliant; 26% in progress; no high-risk items identified). • Priority areas under consideration including online safety, off-site provision assurance, staff training compliance, and cross-college safeguarding responsibilities. • Need for cross-college collaboration to ensure effective ownership of actions. Safeguarding Link Governor requested assurance regarding the HR-led safer recruitment process, citing limited visibility. The DSL and CEO confirmed HR had begun a full review due to historic inconsistencies. He confirmed that the HR team are doing a lot of work to clarify the current position to assess whether there are any organisational risks arising from current working practices. An intervention plan is emerging, and safer recruitment is part of this. CEO provided assurance that the Executive knows where there are improvements required. The Executive intends to “reset” compliance by requiring all staff to evidence mandatory training, with risk assessments applied where gaps are identified. Chair queried prioritisation of emerging risks and the role of the forthcoming cross-college safeguarding group. CEO confirmed the Strategic Review Board (SRB) would be reinstated within 2–4 weeks, with the safeguarding action plan as first agenda item as this will inform discussions. It was agreed that an update would be provided to the committee once the SRB has met. This will outline any themes, risks and priorities. Governors emphasised necessity for staff training clarity, more consistent induction processes, and improved alignment of safeguarding reporting with Governing Board expectations.	*

	Challenge from the committee was to ensure intended actions are clear if gaps are identified. CEO confirmed that the team were working to collate evidence that exists which will inform 'next steps'. Induction processes are being reviewed so that most of the training, checks etc are completed before a member of staff starts. He advised that a lot of the required staff training has taken place but central recording systems are not what they need to be. First task is a risk assessment which will then be followed by prioritisation of actions required. Committee accepted the safeguarding report and endorsed the approach to prioritising improvement areas. Actions • CEO / DSL — Convene first meeting of the Strategic Review Board before February half-term. • DSL — Share final version of safeguarding action plan with Committee following internal approvals. • HR Lead / DSL — Implement strengthened induction and safer-recruitment compliance checks, with reporting to next QTSE. AGREED to note the content of the report provided and (Chalene Scott left the meeting at 6pm)	* * *
4	2025/25 SAR (Self-Assessment Report) Committee received a presentation which summarised key strengths and areas for development. It was explained that provision types have not been self-assessed separately and given a grade. Staff have used recently released inspection reports as a guide on this. The Interim Deputy Principal presented key outcomes: • Overall achievement 87.1%, reflecting a 3% improvement, above national improvement trends. • Positive trajectory places the College within the top third of London colleges (based on sector intelligence). • Evaluation judgements under new framework: ○ Inclusion – Expected ○ Curriculum, Teaching & Training – Expected ○ Leadership & Governance – Strong ○ Contribution to Skills Needs – Expected • High-needs provision strong in Pathway area but with inconsistency across the college.	

	• Variability between departments remains (e.g., Construction high-performing; Beauty weaker). • 'Key areas for improvement' are the next inspection risks. In relation to the 'areas for improvement' one governor challenged that improving electrical as a focus would not necessarily lead to an improvement in 16-18 achievement rates. She asked whether it should be broader. She suggested that there was a need to explain the Level 2 differences i.e. maths, English and vocational. One governor commented that more cohort analysis needs to be provided to governors so that they can more clearly see where there are issues and challenges. These will then in turn inform where this committee conducts 'deep dives'. One Governor queried consistency between achievement ("needs attention") and quality of teaching ("expected"). Management referenced strong positive destinations mitigating lower achievement variances. One Governor requested visibility of cohort characteristics influencing achievement gaps. Interim DP agreed to provide analysis by level and protected characteristics at the next meeting. Chair confirmed the SAR appropriately reflects governors' understanding of college performance. Governors then considered the proposal to establish a 'scorecard'. Suggestions for potential areas to add were: • How learners are performing against target grades • Destinations data • WEX levels • Tutorials data • Academic targets • Predicted achievement – to be broken down by level Committee asked for an update on 'performance clinics'. Staff explained that the college is using QRM's rather than clinics as the way to focus in detail. Challenge from the committee was that clarity is required in relation to how support and intervention is focused. Governors suggested that there may need to be an	
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	internal review of impact, effectiveness and use of performance clinics. Decisions • Committee endorsed the SAR headline judgements. • Committee approved inclusion of vocational achievement breakdown in revised summary tables. Actions • Interim DP — Incorporate vocational achievement in SAR summary for the February board meeting. • Interim DP — Prepare updated SAR summary slide deck for Board circulation. These to be attached to the committee Chairs summary report to full Board. • Interim DP — Provide deeper analysis of cohort achievement patterns (next meeting). • Interim DP – Scorecard to be developed and discussed at the next meeting AGREED to note the content of the report provided and associated discussions.	* * * *
5	2025/26 QIP (Quality Improvement Plan) Director of Teaching and Learning and Quality explained that the QIP aligns directly with SAR findings and Ofsted expectations. Key themes highlighted were: • Narrowing gaps for EHCP and neurodiverse learners. • Improving adaptive teaching capability (supported by an educational psychologist and newly appointed Senior Teaching Practitioner). • Embedding trauma-informed practice across curriculum teams. • Improving high-grade achievement and ensuring accurate, in-year performance data. • Constructing an Inclusion Framework for College-wide practice. Governors stressed need for target indicators (achievement, retention, attendance). Management agreed and confirmed they would incorporate KPIs following review meetings. One Governor queried resource sufficiency. Interim DP affirmed strong teaching/learning resource base and explained that the greatest need is improved data quality and reporting.	*

	Governors emphasised the need for monitoring of tutorial completion and learning excellence framework progress. Committee approved the QIP for onward reporting to the Board, noting KPI additions to follow. Actions • Director of TL&Q / Interim DP — Incorporate KPIs once agreed with Executive. • Director of TL&Q — Finalise revised Learning Excellence Framework following consultation. AGREED to note the content of the information provided.	* *
6	Monitoring – 2024/25 Year End Final Reports and 2025/26 Proposals The CEO advised that final reporting on: • AFIs (Areas for Improvement), • 2024/25 KPI close-off, and • 2025/26 proposals will be consolidated for the next QTSE meeting due to earlier scheduling pressures. Action • Interim DP/CEO — Present full end-of-year monitoring pack at next QTSE. AGREED to note the content of the report provided.	*
7	Curriculum Reviews – To Ensure They are Industry Focused A four-strand approach to assessing industry alignment was outlined, these include: 1. QRMs 2. Business planning 3. Industry boards 4. Destination data Key developments: • Rich 16–18 destination data; newest adult destination tracking implemented for the first time. • Evidence of industry-driven changes in several curriculum areas. • Plans for all curriculum areas to be endorsed by employers during the 2025/26 business planning round.	

	Governors asked whether inconsistency in employer engagement should be accepted or mitigated. Staff advised that, where employer input is naturally limited (e.g., ESOL, A-levels), the College will seek voluntary sector/HE endorsement instead. Governors queried how Board members could assist. Staff advised that opportunities will arise where sector-specific endorsement proves difficult. Committee welcomed the progress and accepted the assurances provided. Actions • Deputy Principal — Report on endorsement progress and employer engagement challenges at future meeting. AGREED to note the content of the update provided.	
8	Attendance Key matters highlighted by the Director of TL&Q were: • Attendance improved by 1.6% overall compared to the previous year. • English & maths attendance improved by approx. 6%. • Variability remains across curriculum areas; tutorial attendance remains comparatively low. • Weekly attendance data is reviewed by managers; operational follow-up includes parent letters and immediate follow-ups from staff. Governors queried whether authorised absences distort the data. Management confirmed the report uses attendance excluding authorised absence, ensuring accuracy. Governors emphasised importance of monitoring early patterns and tutorial engagement. Committee noted the improved trajectory and the measures in place. Actions • Director of TL&Q / PDC Leads — Strengthen tutorial attendance tracking and report at next QTSE. AGREED to note the content of the report provided.	
9	Sector/Policy Briefing	

	Matters highlighted were: • Post-16 White Paper reaffirms employer-led curriculum direction. • Anticipated updates on V-Levels following recent consultation closure. • Technical Excellence Colleges: cautious stance maintained; early indicators suggest limited financial benefit to partner colleges. • Curriculum Assessment Review continues to emphasise employer contribution and quality assurance. AGREED to note the update provided.	
10	AOB None for this meeting.	
12	Reflection of Committee Meeting Against Guiding Principles The Chair reflected positively on: • Strong transparency from senior staff, • High-quality challenge and collaborative tone, • Evidenced continuous improvement ethos. She suggested that potentially there is more to consider in relation to 'United' at the next meeting. Committee agreed the meeting aligned well with the College's guiding principles. 	
13	Date and time of next meeting	

	This was confirmed as Tuesday 24th March 2026 at 5.30pm. Meeting closed at 7.20pm.	
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