

Application Form 2018/19



If you need help completing this form please call 0208 2008300 and ask to speak to the Customer Services team, e-mail info@barnetsouthgate.ac.uk or go to our Apply/Enrol pages on our website (www.barnetsouthgate.ac.uk).

Thank you for applying to Barnet & Southgate College. Your application will be acknowledged within 10 working days. To prevent any delays in processing your application please ensure you complete clearly all sections of this form in Block Capitals and that the information is correct.

College history

Have you studied at Barnet and Southgate College before? Yes No If yes, give student number: _____

Personal details

Unique Learner Number (if known): _____ Mr Mrs Miss Ms Other (please state): _____

Family Name: _____

Other Names in Full: _____

Date of Birth: / / Age as of 31 August 2017: _____

National Insurance Number: _____

Address: _____

Postcode: _____

Tel: _____

Mobile: _____

Email: _____

Local Authority (Who sends you your Council Tax bill?): _____

Contact details in case of emergency

Contact Name: _____

Relationship (e.g. parent): _____

Tel: _____

Mobile: _____

Email Address of Emergency Contact: _____

Course(s) applied for

1st Choice: _____ Course Code: _____

2nd Choice: _____ Course Code: _____

If A Level, please give subject choices below: _____

If a choice of Campus is given for your course, please tick preference: Edmonton Green Colindale Southgate Wood Street
Baird Road Borehamwood Hospitality House

Ethnicity and faith

Completing this section will help us to get an accurate picture of our student population so we can make sure the College community is supportive and we give everyone the best possible chance to succeed.

How would you describe your ethnic origin? Please tick

ASIAN OR ASIAN BRITISH:

Indian 39 Pakistani 40 Bangladeshi 41 Chinese 42 Any Other Asian Background 43

BLACK / AFRICAN / CARIBBEAN / BLACK BRITISH:

African 44 Caribbean 45 Any Other Black / African / Caribbean Background 46

For further information please call: 020 8200 8300, visit our website: www.barnetsouthgate.ac.uk or email: info@barnetsouthgate.ac.uk

MIXED / MULTIPLE ETHNIC GROUP:

White and Black Caribbean 35

White and Black African 36

White and Asian 37

Any Other Mixed / Multiple Ethnic Background 38

OTHER ETHNIC GROUP:

Arab 47

Other Ethnic Group 48

If other (please specify):

WHITE:

English / Welsh / Scottish / Irish 32

Northern Irish 31

Gypsy or Irish Traveller 33

Any Other White Background 34

How would you describe your faith?

Buddhist

Christian

Hindu

Jewish

Muslim

Sikh

Any Other Religion

No Religion

Prefer Not to Say

Sexual Orientation

How would you describe your sexual orientation?

Heterosexual / Straight

Bisexual

Gay Man

Gay Woman / Lesbian

Other

Prefer not to say

Nationality and Residential Status

What is your current nationality (what current passport do you hold)?

In what country have you lived in for the past 3 years? UK

Other:

Have you been a permanent resident in the UK/EEA for the 3 years prior to the start of the course? Yes No

If you answered No to the above question please give the date you entered the UK/EEA: / /

YOUR CURRENT STATUS:

Asylum Seeker

Refugee

Discretionary Leave to Enter

Discretionary Leave to Remain

Exceptional Leave to Enter

Exceptional Leave to Remain

Indefinite Leave to Enter

Indefinite Leave to Remain

Humanitarian Protection

Limited leave to remain

If your Current Status has an expiry date please write it here: / /

Learning Support

This section helps us to provide the additional support you need to succeed on your course and access College facilities.

Would you like to discuss any additional support needs you may have? Yes No

Do you/ will you have an Educational Health Care Plan (EHCP)? Yes No

Have you had any special arrangements for your exams, such as extra time, a reader or scribe? Yes No

Please indicate the nature of your support needs:

LEARNING DIFFICULTIES:

Moderate Learning Difficulty 01

Severe Learning Difficulty 02

Dyslexia 10

Dyscalculia 11

Dyspraxia 98

Other Specific Learning Difficulty 19

Autism Spectrum Disorder 20

Multiple Learning Difficulties 90

Other 97

Are you registered disabled? Yes No

DISABILITIES:

Visual Impairment 01

Hearing Impairment 02

Disability Affecting Mobility 03

Other Physical Disability 04

Other Medical Condition (e.g. Epilepsy, Asthma, Diabetes) 05

Emotional/Behavioural Difficulties (e.g. ADHS, ADD and EBD) 06

Mental Health Difficulty 07

Temporary Disability After Illness (e.g. Post Viral) or Accident 08

Profound Complex Disabilities 09

Asperger Syndrome 10

Multiple Disabilities 90

Other 97

Criminal conviction disclosure

Please complete this section – if your answer is “yes” or you have pending charges, further information will be asked for and treated in a confidential manner.

Have you been convicted of a “relevant” conviction – this means offences against a person, whether violent or sexual, and offences involving alcohol, drugs or controlled substances?

Yes No OR I have a criminal conviction/charges pending

If you are applying for a course in Health, Care and some Science professions, we require you to provide information about all offences, including spent convictions (as defined by the Rehabilitation of Offenders Act 1974).

School and employment details

Please give details of your current or last school/college if you are still attending, or have left within the last five years, otherwise your most recent employer.

Name of School/College/Employer:

Address:

Tel:

Course Studied/Job Title:

Approx. Dates:

From:

/

/

To:

/

/

For GCSE and GCE students please give your unique candidate identifier (UCI) number:

Qualifications

Please list any examinations/qualifications taken or to be taken

Title/Subject	Level (e.g. GCSE, A/AS, Diploma)	Predicted Grade	Actual Grade & Date Obtained

Have you studied for a qualification you are applying to do here anywhere before, even if you did not complete it? Yes No

If yes, please state qualification, and where you studied this

Where:

From:

/

/

To:

/

/

Qualification:

Signed:

Date:

Reference

If you are 16-19 and applying for a full time course, you will also need to ask a teacher or employer to fill in a Reference form. You can do this by completing the online form which can be found on our website, or by downloading and completing a paper based form from our website. Full details can be found at www.barnetsouthgate.ac.uk. (Please note that references are not necessary for some part-time courses).

Declaration & data protection

I understand that I have a responsibility to provide accurate information, and that the information I have given is correct to the best of my knowledge. I will update the College if any of my personal details (eg address) change. I consent for the personal information about me provided on the application and reference forms to be held, recorded and processed by Barnet and Southgate College. This will include information of a sensitive nature, eg ethnicity, religious belief and medical condition. I understand that the information will be treated in confidence and used internally for specific purposes as laid out in the College's Data Protection Policy. Some of the information may need to be shared for statistical purposes with College partners such as the Skills Funding Agency and Education Funding Agency, the Department of Education and the Department for Business, Innovation and Skills and the London Boroughs of Barnet and Enfield. My consent is conditional upon Barnet and Southgate College complying with its obligations and duties under the Data Protection Act 1998.

Signed: _____

Date: _____

If you have any queries or would like a copy of our Data Protection Policy write to:
Data Controller, Barnet & Southgate College, High Street, Southgate, London N14 6BS.

Where to send your application form

**Courses at Colindale Campus
Admissions
Colindale Campus
Barnet and Southgate College
7 Bristol Avenue
London NW9 4BR**

**Courses at Borehamwood,
Baird Road, Edmonton Green,
Hospitality House and
Southgate Campuses
Admissions
Southgate Campus
Barnet and Southgate College
High Street
London N14 6BS**

**Courses at Wood Street Campus
Admissions
Wood Street Campus
Barnet and Southgate College
Wood Street
Barnet EN5 4AZ**

How did you hear about Barnet and Southgate College?

Barnet and Southgate College Website

An Event

Leaflets

School

Word of Mouth

Job Centre/Library

Hot Courses/Similar Listings

Radio

Returning Learner

Newspaper (please specify): _____

Outdoor Media e.g. billboard/bus/tube (please specify): _____

Other (please specify): _____